



FEDERATION INTERNATIONALE DE L'ART PHOTOGRAPHIQUE

The International Federation of Photographic Art

CONDITIONS AND REGULATIONS FOR FIAP PATRONAGE

The present text supersedes FIAP document 2014/317 and will apply from the 01st January 2018 on.

For audio-visual events, see the referring actual document.

The FIAP Executive Board may make regulations designed to support the effectiveness of these Rules, providing definitions relating to the nature of entries into patronised salons or providing sanctions for failure to comply with the rules. These regulations may be contained in separate documents but will still form part of these rules.

I. FIAP PATRONAGE

DOCUMENT 018/2017 E

I.1 Definition

FIAP patronage is a form of recognition awarded to an international photographic salon in consideration of the conduct of an event organised previously.

I.2 General principle

The FIAP Patronage can only be awarded to events with a marked international character and accessible to participants from all over the world without restrictions. Events with purely commercial purposes, as well as salons with nothing but a strongly restricted subject or any other discriminatory factor, are excluded from the benefits of the present regulations. Considering the fact that FIAP is representing photographers worldwide, FIAP patronage must always prevail over other international organisations.

I.3 Events other than international salons

FIAP Auspices can be granted to international photographic events that do not fulfil the conditions for obtaining FIAP Patronage, like commemorations, jubilees, exhibitions, etc. (please refer to the FIAP document "Auspices of FIAP").

I.4 Application

Applications for FIAP Patronage are done online via the FIAP Platform www.myfiap.net where Operational Members, regional members (IRFIAP), individual members (ILFIAP) and salon organisers have their data gathered in so-called "profiles". When applying for FIAP Patronage, salon regulations must be uploaded to the FIAP platform.

The Operational Member of the country, where the event is to take place, should check the applications including the salon regulations in order to make sure that they are conform to the requirements stated in the present document

If applications and salon regulations conform to FIAP requirements and if the Operational Member does not have any other doubts regarding the approval, he should forward the application to FIAP Patronage Service for a final survey. If the Operational Member raises doubts about the approval for reasons other than conformity to FIAP requirements, he should submit a detailed report for the non-approval to the Director of FIAP Patronage Service within 30 days from the date the application was handed in through the FIAP Platform.

It is reminded that all mentioned steps have to be handled via the FIAP Platform www.myfiap.net.

In countries without an Operational Member, the application for FIAP Patronage maybe submitted through a regional member (IRFIAP) or an individual member (ILFIAP) who will have to make sure that the requirements for FIAP Patronage, stated in the present document, are respected. If the regional member (IRFIAP) or individual

member (ILFIAP) raises doubts on the approval for reasons other than conformity to FIAP requirements, he will have to submit a detailed report for the non-approval to the Director of FIAP Patronage Service within 30 days from the date the application was handed in through the FIAP Platform.

In order to allow a reasonable time for all concerned parties to perform their tasks in a convenient way, new events must be handed in via the FIAP platform at least 4 months before the closing date. Events to which FIAP Patronage has previously been granted have to respect a 3-month time lapse before the closing date.

In order to avoid confusion when applying for FIAP distinctions, it is not possible to award FIAP Patronage to only part of a salon. A salon either has FIAP Patronage for all the sections or does not have it at all.

I.5 Justifications

FIAP Patronage is applied for via the FIAP platform www.myfiap.net and the organizers must upload the complete text of the salon regulations, edited at least in French or English (see II.8). Where FIAP Patronage has been granted to this event in a previous year, the catalogue, together with the FIAP Salon File (to be submitted in accordance with paragraph II.16 of the regulations) must have been submitted before any future patronage application will be considered.

An international salon, organized for the first time, can only obtain FIAP Patronage if the organizers have already organized at least one event of some importance. In that case, the organizer should also attach all useful references about previously organized events.

I.6 Decision of FIAP

If the advice received from the Operational Member, IRFIAP, or ILFIAP is favourable, FIAP Patronage is granted by the president of FIAP or, in his name, by the director of FIAP Patronage Service. Should this advice be missing without good reason, or should FIAP disagree with the refusal of the operational member, IRFIAP, or ILFIAP, FIAP can in exceptional circumstances, decide on the application without their approval. There will be no appeal against decisions taken by the responsible FIAP officers.

If a patronage is withdrawn, it can only be granted again upon the submission of a complete application giving guarantees for the perfect organization of the future event.

In cases where an overall commercial character of the photographic salons is obvious or where the multitude of photographic salons in the same geographical area is deemed by FIAP as excessive, FIAP can decline patronage requests.

I.7 Approval of Patronage

FIAP patronage is granted after the payment of the invoice sent by the FIAP treasurer. This invoice will include the salon fee(s), the requested medals and any other eventual cost related to the salon.

If an event is granted FIAP patronage, the following documents will be issued and delivered:

1. Certificate with a numbering code, which refers to the year and the salon number (e.g. : 2018/001). The certificate must be shown at the exhibition or projection and a copy of it may be inserted in the catalogue.
2. A numbered FIAP Publicity sheet which has to be included in the salon catalogue.

The FIAP patronage number is composed of the year and a serial number (e.g.: 2018/001). The year is defined by the closing date of the event. An event closing on 31/12/2018 will have FIAP Patronage number 2018/xxx; an event closing the day after on 01/01/2019 will have FIAP Patronage number 2019/xxx).

Organizers of events having obtained FIAP Patronage must award FIAP medals (at least one gold medal for every section of the event), FIAP honourable mentions and a special light blue pin (for best author of the salon). They have the obligation to use the FIAP emblem on their invitations, folders, posters, catalogues and all other means of promotion for the salon. The regulations must mention that the salon is run under FIAP Patronage as well as the given patronage number.

Organizers of international salons, that have not received FIAP Patronage, do not have the right to reproduce the FIAP logo. If these organizers happen to be ILFIAP clubs, a mention has to be included in the salon regulations that their event is not run under FIAP patronage and that acceptances cannot be used for FIAP distinctions.

I.8 Obligations of the organizers

In addition to the above, the below conditions are also part of these regulations.

- To be eligible for FIAP Patronage, the organisers must comply with the conditions and rules stipulated in this document and also with any amendments or other directions that might be issued from time to time by FIAP. In addition, a salon organiser must undertake to answer all correspondence they might receive about their event.

- In order to have legal authority on those who do not respect the rules of FIAP, the organiser must make sure that all participants of an online event under FIAP Patronage tick a box next to which the following text is stated:

“I hereby expressly agree to FIAP document 018/2017 « Conditions and regulations for FIAP Patronage » and FIAP document 017/2017 « Sanctions for breaching FIAP regulations and the red list ». I am particularly aware of chapter II « Regulations for International photographic events under FIAP patronage » of FIAP document 018/2017, dealing under Section II.2 and II.3 with the FIAP participation rules, the sanctions for breaching FIAP regulations and the red list.”

FIAP documents 018/2017 and 017/2017 must be linked to this paragraph so that participants can consult it.

Participants who do not tick the box must be excluded from the contest. If needed, FIAP can request a report showing that specific participants under investigation have ticked that box.

In events that are not organised online, the above text has to be signed by the participant and handed in together with the participating photographs.

- The organiser is not allowed to print pictures for the participants in order to present them to the jury. Under no circumstances the organiser can be involved in any way in the printing process of the pictures submitted to a salon.

- Organizers must check the details of the participants for the possible presence of authors whose participation in FIAP salons is prohibited by checking the list sent by the FIAP Patronage Service.

- Organizers must cooperate with FIAP services on all matters, especially regarding the investigation of possible infringements by participants to FIAP regulations or definitions.

- Concerning the copyright of the images submitted, the organizer must take care that images entered into their event will only be used in the context of the salon for which the patronage was requested. Under no circumstances can these pictures be used for other purposes except for ethics investigation cases.

- Organisers must provide jury members with the appropriate information about FIAP regulations. A summary of these regulations can be downloaded via their profile from the FIAP platform.

- FIAP appeals to the common sense of organisers to use e-mail announcements intended to promote their event in a moderate way. FIAP recommends a total of 6 e-mail messages per salon or circuit. These e-mail messages shall include a pre notice, an announcement with the salon regulations, a first, second and third reminder and, finally, the sending of results/report cards after the judging. Already registered participants must be excluded from receiving on-going reminders. An “unsubscribe” function must be included in every message and endless repetitive messages must be strictly avoided.

I.9 Responsibility of FIAP

The fact that FIAP is granting its Patronage to a photographic event does not imply that it is liable or responsible for any faults or wrongdoings committed by the organizers towards participants and/or third parties.

II. REGULATIONS FOR INTERNATIONAL PHOTOGRAPHIC EVENTS UNDER FIAP PATRONAGE

II.1 Definition

- Only photographic events open to photographers from all countries, amateurs and professionals alike, and respecting the regulations of FIAP can qualify as "International Salon under FIAP Patronage". Photographic circuits covering several salons and/or organizers can be considered for patronage, on condition that the number of included events is limited to five (see chapter III).

- A specific photographic event can only be organised once in a year.

- Salons for young photographers open to participants of the whole world, can obtain FIAP Patronage provided that the two, or one of the two FIAP age categories are followed:

- category I: up to 16 years accomplished and
- category II: from 16 to 21 years accomplished.

The images of each category have to be judged individually.

II.2 Participation

Each entrant to FIAP salons must observe the rules of FIAP and conform to the regulations of the present document and document 017/2017.

Any author, whose image shows any suspicions about the compliance with FIAP regulations or definitions, can be requested by the organiser or by FIAP, to submit the original capture file (file containing the data recorded by the sensor; ie: the RAW or the original unretouched JPEG files) plus the file of the images immediately before and immediately following the questionable image. If he/she fails to provide what is required, he/she can be sanctioned.

The names of sanctioned entrants will be put on a list, which will be sent to the organisers of FIAP salons. Their participation in any event of FIAP will be restricted or banned depending on the case. In addition they cannot be appointed as judges of FIAP salons, in a salon under FIAP patronage, organise a salon with FIAP patronage, nor apply for FIAP distinctions and they lose the right to use any FIAP distinctions they have formerly received.

IMPORTANT: Concerning digital entries, authors must preserve intact with no alteration, the original metadata of images. In case of dispute relating to compliance with FIAP regulations, the fact of FIAP not being able to access this important data could result in the author being sanctioned.

Any person who is found guilty of using photographic material that was not captured in camera by that person will be excluded for life from FIAP activities.

Salon chairmen, persons closely involved in the organisation of the salon and persons in charge of the handling of the salon software are not allowed to participate in the salon.

II.3 Sanctions

Each entrant to FIAP salons acknowledges that he will incur sanctions in case of breaching FIAP regulations. (see FIAP document 017/2017).

II.4 Character of the works

All styles and photographic processes must be admitted. It is highly recommended that not too much importance is attached to the size of the prints but to consider the different techniques and subjects in an identical way. In order to enable them to influence the style of the submitted works in a decisive way, FIAP invites organizers of international salons under FIAP Patronage to specify their requirements as far as technique and subject are concerned. By giving precise definitions concerning subject and technique, disappointing results can be avoided and the desired outcome is more likely to be achieved. It will also be easier for the judges to give a fair and consistent judging.

It is strictly forbidden to the author to put text, a signature or any other distinctive mark on the front or facing side of any print.

II.5 Subject matter, categories and sections

Basically the subject to be treated by the author is free.

- A) International salons can have the following **categories**:
 1. Black and White/Monochrome Prints (M)
 2. Colour Prints (C)
 3. Projected Images (PI M and/or C)
 4. Audiovisual (AV) (see FIAP document 2013/314 AV)
- B) So far as article II.6 permits they can have the following **sections**:
 - Open

- Creative
- Nature
- Wildlife
- Photojournalism
- Travel
- Series
- Portfolios (Collections)
- Themes.

Thematic salons, such as salons with socio-documentary subjects are explicitly recommended, provided that the subject is broad enough and can be used by everyone (for example: "the theatre", "man at work", "childhood", etc.). The organizer will respect the definitions published by FIAP (see related document in appendix).

The option is given to organisers to hold the Open, Photojournalism, Travel, Series, Portfolios and Themes section under the special conditions of "Traditional Photo" defined under VI. In this case the letters TRAD have to be added to the sections' name (e.g. Open (TRAD)).

An author may not enter identical or similar photographs into different categories and sections of the same salon.

A monochrome image and a colour image from the same capture are considered the same image and must have the same title.

II.6 Number of sections

Every single international salon may have a maximum of six sections. For "Circuits" the rules are the following:

- a) for Circuits with 5 different salons the number of sections may not exceed 3,
- b) for Circuits with 4 different salons the number of sections may not exceed 4,
- c) for Circuits with 3 different salons the number of sections may not exceed 5.

Sections recurring in different categories are to be considered as separate sections within the above totals. This means that an author may participate in a single international salon with at most 24 works (4 works per section) and in an international circuit with a) 12, b) 16 or c) 20 works.

A specific circuit can only be organised once in a year.

II.7 FIAP medals, honourable mentions (HM) and special light blue pin (SLBP)

There are three types of medals for salons under FIAP Patronage: gold, silver and bronze.

The organizer of an event with FIAP Patronage, to which a FIAP Patronage number has been attributed, must buy at least one gold medal for each section of the salon with a minimum of 3 FIAP medals per salon. The same applies for salons which are part of a circuit and to which individual FIAP Patronage numbers have been attributed. Two FIAP honourable mentions (HM) per medal, per salon, will be offered, free of charge, and sent together with the medals.

The special light blue pin (SLBP), which is supplied free of charge, has to be awarded to the best author for each salon, which was given a patronage number. The participant who has achieved the highest number of acceptances across all the sections of the salon added together, will be proclaimed "best author". In the event of a tie, the organiser will decide irrevocably taking into consideration eventual attributed awards.

Youth salons get 2 SLBPs; one for each category (see II.1)).

The number of requested medals has to be specified when applying for FIAP Patronage. At the end of the approval process a link to the invoice will be sent to the organiser. The invoice includes the salon fee(s), the price of the requested medals and eventual other costs related to the salon, to the organizer. The payment of the invoice has to be processed via the FIAP platform. FIAP patronage is granted after the payment of this invoice and it is only now that the patronage number such as the medals, HMs and SLBP will be sent to the organizer. In order to meet the deadline mentioned in article I.4), namely the three respectively four months before the closing date to allow the event announcement in the lists of FIAP and national federal journals, it is recommended to the organisers to proceed without delay to the payment of the invoice, otherwise the patronage request may be cancelled by the FIAP Patronage Service.

All FIAP medals, HMs and the SLBP for the best author, must be mentioned in the salon regulations and they must also be recorded in the catalogue.

FIAP medals must be awarded as one of the principal awards given by the judges. Except for the sections of Series, Portfolios and Collection, FIAP medals and HMs have to be granted to individual photographs.

The FIAP medals must be awarded on the occasion of the event for which they have been obtained. They may only be awarded to works and/or authors participating in that competition. Not all the medals and HMs must be awarded; the quality of the entries should be the main consideration.

The engraving of the medals is compulsory and shall be at the organisers' expense.

II.8 Salon regulations and entry-form

Organisers can announce their salon by sending out the entry-forms and regulations. By logging on to their profile on the FIAP platform they will have at their disposal a list of FIAP addresses (FIAP Board, liaison officers of the operational members, intermediates of regional, local and individual members, approved magazines, etc.). The event must be announced to all these addresses. The regulations must be edited at least in English or French. Other languages are at the choice of the organizer. All texts in different languages must be coherent and identical in their meaning.

The salon regulations must include the following information:

- A) Name of the event and name, address, telephone number and e-mail address of the person responsible for the salon, or circuit (using English alphabet).
- B) The FIAP emblem and the FIAP Patronage number(s) of the salon or circuit.
- C) Names of the judges and details of their qualifications, including the FIAP distinctions (if any) of each (*)
- D) A calendar, mentioning:
 - a) closing date for the entries;
 - b) date(s) of the judging session(s);
 - c) mailing date of the report cards(notifications);
 - d) date(s) of exhibition(s) and/or public showing(s) of projected images;
 - e) date on which all entries will be returned;
 - f) date on which catalogues and awards will be mailed.

In this context, FIAP strongly recommends to the organisers to define reasonable timelines in their calendar and to comply strictly with them.

- E) The mention that all parts of the image have to be photographed by the author who is holding the copyright of all works submitted.
- F) The mention that by the sole act of submitting his/her images or files to a salon under FIAP Patronage, the entrant accepts without exception and with no objection the following terms:
 - that the submitted images can be investigated by FIAP to establish if these obey to FIAP regulations and definitions even if the entrant is not a member of FIAP,
 - that FIAP will use any means at its disposal for this undertaking,
 - that any refusal to cooperate with FIAP or any refusal to submit the original files as captured by the camera, or failure to provide sufficient evidence, will be sanctioned by FIAP,
 - that in case of sanctions following the non compliance with FIAP regulations, the name of the entrant will be released in any form useful to inform the breaches of the rules.

As mentioned in II.2) it is recommended to leave the EXIF data in the submitted files intact in order to ease eventual investigations.

- G) Entry-fee: The amount of the entry-fee and the way it has to be paid must be clearly mentioned in the salon regulations. If the organiser proposes the sending of a catalogue to all participants, the salon fee must include this service. The organiser is free to ask for special return postage.
- H) FIAP recommends that organizers show solidarity with participants living in countries with limited currency facilities.
- I) Mention of the fact that every participant will get a free copy of the catalogue or can download it from a link.
- J) In the case of a salon with Projected Image Sections, details of the method of projection and the equipment to be used, together with the pixel dimensions must be mentioned.

The salon rules must state both maximum width and maximum height in pixels and these dimensions must not be larger than those of the equipment used.

- K) For each category the maximum number of images to be entered by each author is specified as follows:
- a) for prints
 - not more than 4 prints per section (except for salons with series and portfolios/collections sections, where the number will be defined by the organizer);
 - maximum recommended format A3+ : 329 mm x 483 mm (13" x 19") (including mounting);
 - minimum format to be defined by the organizer;
 - prints unmounted or mounted on a thin backing, as appointed by the organizer.
 - b) for projected images:
 - not more than 4 works per section (except for salons with series and portfolios/collections sections, where the number will be defined by the organizer);
 - file size and format according to the organizer's indications.
- L) Include the requirement that each work must be appropriately identified:
- a) for Prints – The name, address, country and e-mail of the author, the title of the print in one of the official FIAP languages (using the English alphabet) and the serial number as on the entry form.
 - b) for projected images - The author's references (name address, title for example) in the format required by the organisers.
- M) Any other pertinent information (forwarding to other salons, address for correspondence, etc.).
- N) Include the mention that in the general interest of the event, the reproduction of the entered works is allowed in the printed or digital catalogue, except when expressly prohibited by the author. In this matter the rules about copyright have to be strictly followed. Under no circumstances is the organiser allowed to use the entered works for other purposes.

It is not allowed to put any indication of eventual acceptance rates in the salon regulations. Those can only be defined after the judging.

(*) In exceptional cases, organisers might ask for the permission not to publish the names of judges in the salon regulations. In any such case the names of those jury members must still be communicated to FIAP Patronage Service at the time of applying for FIAP Patronage.

II.9 Composition of the jury

- Persons can only be appointed as jury members of an event under FIAP Patronage, if they agree to supply their contact details to FIAP (provided by the organiser in the FIAP Salon File after the judgement). They also must consent to be contacted by FIAP and to provide information about the FIAP salons they judged.
- For an international salon, a jury of at least 3 members or maximum 5 members per section must be formed. FIAP recommends to organizers to call on 1 judge from a foreign country for a jury of 3 persons, and on 2 judges for a jury of 5 persons. At least one of the judges must be holder of an artistic FIAP distinction (AFIAP, EFIAP, EFIAP levels, MFIAP) for a group of 3 judges and at least two for a group of 5 judges.
- The members of the jury must be familiar with the present regulations. The organiser of the event will provide at least a summary of these regulations to them.
- Jury members have to cooperate with FIAP services, especially with the FIAP Ethics Service, on any matter especially regarding the investigation of possible infringements of participants to FIAP regulations or definitions. The same applies to possible infringements by organisers of FIAP regulations.
- The majority of the jury members cannot be members of the organizing club. The members of the jury must have proven to possess a good knowledge of international photography. Except as described in II.8) above, the names and the titles of the members of the jury must be mentioned precisely in the regulations and in the catalogue.
- Group of juries assigned to a defined section or category have to view and judge together all the images of this section or category.

The members of the jury have to attend the entire jury session.

One person cannot act more than three times a year as member of a jury in the same country. The travel and accommodation expenses of the members of the jury are to be covered by the organizers.

- The members of the jury are not allowed to participate in any section of the event. This applies in the same way to a circuit, which means that they are not allowed to participate in any component salon of a circuit, whether officiating in that particular salon or not. No breach of this rule will be tolerated. The jury members may however be invited by the organizer to exhibit their photographic works on an ineligible base.

- Salon chairmen, persons closely involved in the organisation of the salon, persons in charge of the handling of the salon software and persons whose participation to FIAP activities has been sanctioned or banned, are not allowed to be part of the judging team.

- It is forbidden to mix in the same section (see II.5B) single pictures with series, portfolios or collections.

II.10 Handling of prints

The organizers must take good care of the works when handling them (the word handling taken in a very broad sense). It is not allowed to put any marks on the photographic works, other than those necessary for their identification.

It is strictly forbidden to put stamps on the works when the ink can be transmitted to other prints, or in such a way that the ink of the stamp gets through to the front side of the print. Similarly any labels placed on the rear of unmounted prints must not cause damage to the image itself.

II.11 Jury decisions

Provided the entrant has complied with the entry rules and conditions, all the works received by the organiser must be presented to the judges. Any kind of pre-selection is prohibited.

The organizers may in no way alter the decision of the jury. After the official judging session, no works can be added to the exhibition or projection. The jury awards medals and HMs in complete autonomy and does not have to justify its decisions.

In order to increase the quality of results in FIAP salons, the acceptance rates have to be limited to 25% maximum in each section. Of course lower acceptance rates are welcomed.

II.12 Number of prizes - Number of accepted entries

Each awarded work can only get one single prize. The allocation of several prizes to a same author in any one section must remain in reasonable limits. Furthermore it is forbidden to award identical or similar works entered by the same author or by a different author, in the same event.

The acceptance of a series of photographs or projected works counts as one (1) unique acceptance.

II.13 Notification cards - Scoring method.

After the judging, every participant must be individually informed about his results either by normal or electronic post. The notification card must be made out in one of the official FIAP languages. Although the scoring method is at the discretion of the organizer, the notification card must clearly indicate the result of the voting on each work in each category (see II.5A) or section (see II.5B). When a point (numeral) scoring system is used, the notification card must state the score given to each work, the minimum and the maximum scores possible, as well as the acceptance score.

If another method of selection is used, the organizer must fill out the notification card in a way that it is clear as to which image is considered as accepted, rejected and/or awarded.

II.14 Judging conditions

During the judging of the works, the lighting and presentation of the prints, and the projection of the digital images, must allow the judges to carry out their function under the best possible conditions. It is furthermore essential that the jury will be given sufficient time for judgment.

The presentation of the projected images has to be made by multimedia projector on a screen which has a diagonal length of at least 1m, depending on the dimensions of the location where the projection is taking place. If multimedia projection is not used, each judge should have at his disposal an individual screen (monitor) of at least 15 inch; a group of judges should have at its disposal a screen of at least 42 inch.

Any preliminary selection as well as virtual judgement is strictly forbidden. The judging session of each section of a salon has to take place in the same room so that the judges perform their work.

In any of the above-mentioned cases, all materials used in the judging process must be calibrated correctly.

II.15 Transmission of completed FIAP Salon File

After the judgment, the organizer has to complete the provided FIAP Salon File. This file has to be uploaded without delay via the FIAP platform www.myfiap.net.

The failure to do so within 15 days from the last day of judging can be sanctioned by a monetary penalty applied to the organiser when applying for FIAP patronage in a following event.

Acceptance points for FIAP distinctions can only be claimed once the FIAP Salon File of the respective salon has been sent to FIAP.

II.16 Catalogue

FIAP Patronage granted to an event must be considered as a guarantee of quality.

The organiser can opt for a printed or a digital catalogue. Both kinds of catalogues must only contain works accepted by the jury.

The catalogue, either printed or digital,

- must contain the reproduction of the awarded pictures,
- can contain the reproduction of accepted pictures.

As stated in II.16 A and B, for colour images, reproduction in colour is mandatory in order to respect the author's intention.

All catalogues must also contain:

- 1) a list of the works and authors that have obtained prizes as well as the name of the best author. The awards must be clearly stated as FIAP Gold Medal, FIAP Silver Medal, FIAP Bronze Medal and Honourable Mention. The best author (designated according to regulations at point II.7) must be stated as FIAP Best Author.
- 2) an alphabetical list classified by countries and authors with the titles of the accepted works. The alphabetical list must be part of the catalogue and may not be edited in a separate way.
- 3) a statistical table, mentioning separately per category, per section and per country:
 - a) the number of participating authors;
 - b) the number of received works;
 - c) the number of accepted authors;
 - d) the number of accepted works.
- 4) the advertisement for FIAP, which the FIAP Patronage Service will supply in the form of an insert containing the patronage number(s). This insert must not be altered and must be printed in a prominent place,
- 5) the names, internationally recognised photographic distinctions and countries of the judges,
- 6) the name, address and e-mail of the salon chairman.

A) In case of a printed catalogue, a minimum format of 21 cm x 21 cm is mandatory. Simple photocopies are not acceptable. There is no requirement as to the size and the number of works included. However, if salon comprises several sections, at least one work per section must be published.

B) In case of a digital catalogue, the organiser:

- can opt for a catalogue in pdf (or similar) format, or/and for a projection in multimedia format. In the latter case it is imperative to include the lists mentioned under 2), 3) and 4) in a file format which allows individual consulting (e.g.; .pdf .doc .docx .html or other);
- must include all the awarded pictures and a large selection of the accepted pictures with every participating country being represented;
- must guarantee the protection of authors' fundamental rights by the use of a software making piracy impossible or by showing the images in low resolution. He must also ensure that the catalogue is virus free. Anyone ignoring these precautions exposes himself to prosecution from the injured authors or users who suffer damages through any viruses.

Providing the entry conditions have been complied with, each participant must receive a free copy of the catalogue, whether or not his works are accepted. It is recommended to transmit digital catalogues by a Web service allowing downloads.

Catalogues covering more than one Salon (or Circuit) are not permitted. They must, if possible, be available at the opening of the Exhibition.

II.17 Transmission of catalogues to FIAP Services for archiving and general consulting purposes

A copy of the printed catalogue must be sent to the Director of FIAP Patronage Service. Further copies have to be sent to the FIAP President, the Secretary General and the Director of the Ethics Service.

The digital catalogue has to be uploaded by the organiser via the FIAP platform. In this case FIAP will internally proceed to the distribution of the documents to the above-mentioned persons.

In the case of a printed catalogue, a pdf or digital version of this catalogue has also to be uploaded by the organiser through via the FIAP platform.

The sending of the catalogue to FIAP services is compulsory. The approval of future patronage requests will be dependent on this.

II.18 FIAP salon catalogue stars

The FIAP Patronage Service will rate catalogues from one to five stars, according to their overall quality. The letter S associated together with the stars indicates the catalogues of exceptional quality. The stars granted to the last available catalogue will be published in the lists of salons with FIAP Patronage. They will also be mentioned in the letter that accompanies the approval of FIAP for the next event.

II.19 Organization - exhibitions of prints and projections

A salon under FIAP patronage must be concluded by an Award Ceremony and/or an Exhibition. The organiser must exhibit all the Prints and show all the Projected Images accepted by the jury. In the case of lack of space or an excessive duration of the slide show, the organizer chooses among the accepted works, the images to be exhibited or to be projected, making sure that every country is represented. The organisation of Exhibitions of Prints and Showings of Projected Images must be done properly.

- 1) An exhibition of photographic prints will need:
 - a) a suitable hall with enough space for the exhibition;
 - b) good lighting of the exhibited prints which should be preferably glass framed and with sufficient space between them;
 - c) indication of the name and of the country of the authors, as well as of the title of the prints.
- 2) A showing of projected images will need:
 - a) a suitable auditorium with enough seating space;
 - b) good black out of the projection hall and good visibility of the screen;
 - c) a projection screen of good quality and no smaller than 1,8 x 1,8 m (6 ft x 6 ft);
 - d) mention (orally or by projection) of the name and of the country of the authors;
 - e) if permitted by the local conditions, fade-in fade-out projection with musical accompaniment.

The following rules apply to the number of days the event must be accessible to the public:

- 1) print exhibition: according to the possibilities FIAP recommends a minimum of three days;
- 2) projected exhibition: at least two public shows.

II.20 Closing of the event

Provided that the entry fee, including any return postage that is required, has been paid, all the prints whether they were exhibited or not, must be returned to the participants in conformity with the organizer's regulations. Any works that, in accordance with the previous sentence, are not returned must be destroyed once they have served the purposes of the salon. In the case of Projected Images, files must be retained, for monitoring purposes, for a period not exceeding 12 months or the conclusion of the following year's same event, whichever is the latest. These conditions have to be included in the salon regulations. Except in circumstances detailed above, it is forbidden to the organizers to keep any prints or files, unless clearly stated in the regulations that the organizer

intends to keep the awarded works for the promotion of further editions of his event; in that particular case, the author must have given his written consent beforehand.

II.21 FIAP Honours

In conformity with the documents published by FIAP concerning their Distinctions, the acceptances in salons under FIAP Patronage will be taken into account for AFIAP, AV-AFIAP, EFIAP, EFIAP levels, AV-EFIAP, CAFIAP and CEFIAP distinctions.

III. PHOTOGRAPHIC CIRCUITS

In a photographic circuit a determined number of salons (minimum 3 and maximum five) are organised (see also art.II.6) in one or more different cities in one or more countries.

Three kinds of circuits may be taken into consideration:

- *the International Multi Countries Circuit (judgings and exhibitions/projections in different countries);*
- *the International Single Country Circuit (judgings and exhibitions/projections in only one country);*
- *the International Circuit of exhibitions/projections (1 single judging followed by several exhibitions/projections).*

It is emphasised that each of the events organized under the same heading of "International Multi Countries Circuit" and "International Single Country Circuit" will get a different FIAP Patronage number, as there will be different judging sessions and exhibitions/projections. The printing of one single catalogue for the whole circuit is allowed. The catalogue must mention all the acceptances and all the awards separately for each FIAP Patronage number. The catalogue must be available at the opening ceremony of the first event of the circuit.

The "International Circuit of exhibitions/projections " with one single judging will be given only one FIAP Patronage number.

Concerning the judging modalities please consult art. II.9).

In cases where an overall commercial character of the photographic circuits is obvious or where the multitude of photographic circuits in the same geographical area is deemed by FIAP as excessive, FIAP can decline patronage requests.

IV. SPECIAL ARRANGEMENTS FOR SALONS WITH A NATURE and/or WILDLIFE SECTION

IV.1 Definition

International salons with a nature section shall adopt and respect the below mentioned definition. The definition has to be published in the salon regulations.

Definition of Nature Photography

See related document in appendix.

Definition of Wildlife Photography

See related document in appendix.

IV.2 Categories

Each of the categories in an international salon (i.e. black and white (monochrome prints), colour prints, projected images) can have a nature section. The organizers can, if they wish so, combine black and white (monochrome) nature prints and colour nature prints into one category called "nature prints".

IV.3 Jury

The judges must prove to have a good knowledge of nature and of international photography. At the beginning of the judging sessions, the members of the jury must be informed about the definition of the nature photography as described in article IV.1 above.

V. SPECIAL ARRANGEMENTS FOR SALONS WITH A BLACK AND WHITE SECTION

International salons with a black and white (monochrome) section shall adopt and respect the FIAP definition of black and white photography (monochrome). The definition has to be published in the salon regulations.

V.1 Definition of the black and white photography (monochrome)

See related document in appendix.

VI. SPECIAL ARRANGEMENTS FOR SALONS, which add the label “TRADITIONAL PHOTO” to the following sections: Open, Photojournalism, Travel, Series, Portfolios and Themes

International salons, which add the label “Traditional Photo” to the above mentioned sections shall adopt and respect the FIAP definition of “Traditional Photo”. In this case the letters TRAD have to be added to the sections’ name (e.g. Open (TRAD)). The definition has to be published in the salon regulations.

VI.1 Definition of “Traditional Photo”

See related document in appendix.

VII. SPECIAL ARRANGEMENTS FOR SALONS WITH PROJECTED IMAGE CATEGORY

The relevant section or sections must be open exclusively to digital or digitalized images, both for black and white and/or colour images.

VII.1 Dimensions of entries (format)

In respect of files intended for projection, it is recommended to use formats that conform to current requirements consistent with possible projection systems.

In respect of files intended for printed catalogues or exhibitions with printed photographs, it is recommended to use formats that conform to current requirements for a perfect printing job.

VII.2 Judging conditions

See II.14

It is reminded that any kind of preselection or virtual jury is not allowed. All judges must be together in the same place to judge the images.

VII.3 Entry identity

File naming is determined by salon regulations.

VII.4 Return and notification

Return and notification details are determined by salon regulations.

VII.5 Catalogue

See chapter II.18

VII.6 Exhibition – projection

See chapter II.19

VII.7 Publication

In the general interest of the event, the reproduction, free of charge, of the works is allowed in a catalogue. Each author is personally responsible for ensuring that he holds the copyright for all the content of his images and gives the authorization for its non-commercial publication. The works may not be used in a commercial context. There is no possibility of recourse to legal action.

VII.8 Salon responsible

The website of a salon must include the name and email address of a responsible member of the organisation.

VII.9 Copyright

FIAP bears no responsibility either for the copyright of any element (image, audio, video) of the digital catalogue or for the representation of any person or place included or appearing in the submitted works.



FEDERATION INTERNATIONALE DE L'ART PHOTOGRAPHIQUE

The International Federation of Photographic Art

Appendix to FIAP document 018/2017

FIAP DEFINITIONS

The contents of this document, designed to support the effectiveness of the FIAP Patronage Rules, form part of those Rules and are similarly enforceable.

I. SPECIAL ARRANGEMENTS FOR SALONS WITH A NATURE and/or WILDLIFE SECTION

Definition of Nature Photography

Nature photography is restricted to the use of the photographic process to depict all branches of natural history, except anthropology and archaeology, in such a fashion that a well-informed person will be able to identify the subject material and certify its honest presentation. The story telling value of a photograph must be weighed more than the pictorial quality while maintaining high technical quality. Human elements shall not be present, except where those human elements are integral parts of the nature story such as nature subjects, like barn owls or storks, adapted to an environment modified by humans, or where those human elements are in situations depicting natural forces, like hurricanes or tidal waves. Scientific bands, scientific tags or radio collars on wild animals are permissible. Photographs of human created hybrid plants, cultivated plants, feral animals, domestic animals, or mounted specimens are ineligible, as is any form of manipulation that alters the truth of the photographic statement.

No techniques that add, relocate, replace, or remove pictorial elements except by cropping are permitted. Techniques that enhance the presentation of the photograph without changing the nature story or the pictorial content, or without altering the content of the original scene, are permitted including HDR, focus stacking and dodging/burning. Techniques that remove elements added by the camera, such as dust spots, digital noise, and film scratches, are allowed. Stitched images are not permitted. All allowed adjustments must appear natural. colour images can be converted to greyscale monochrome. Infrared images, either direct- captures or derivations, are not allowed.

Images used in Nature Photography competitions may be divided in two classes: Nature and Wildlife.

Images entered in Nature sections meeting the Nature Photography Definition above can have landscapes, geologic formations, weather phenomena, and extant organisms as the primary subject matter. This includes images taken with the subjects in controlled conditions, such as zoos, game farms, botanical gardens, aquariums and any enclosure where the subjects are totally dependent on man for food.

Definition of Wildlife Photography

Images entered in Wildlife sections meeting the Nature Photography Definition above are further defined as one or more extant zoological or botanical organisms free and unrestrained in a natural or adopted habitat. landscapes (*initial capital letter removed*), geologic formations, photographs of zoo or game farm animals, or of any extant zoological or botanical species taken under controlled conditions are not eligible in Wildlife sections. Wildlife is not limited to mammals, birds and insects. Marine subjects and botanical subjects (including fungi and algae) taken in the wild are suitable wildlife subjects, as are carcasses of extant species.

Wildlife images may be entered in Nature sections of Exhibitions.

II. SPECIAL ARRANGEMENTS FOR SALONS WITH A BLACK AND WHITE SECTION

Definition of the black and white photography (monochrome)

A black and white work fitting from the very dark grey (black) to the very clear grey (white) is a monochrome work with the various shades of grey. A black and white work toned entirely in a single colour will remain a monochrome work able to stand in the black and white category; such a work can be reproduced in black and white in the catalogue of a salon under FIAP Patronage. On the other hand a black and white work modified by a partial toning or by the addition of one colour becomes a colour work (polychrome) to stand in the colour category; such a work requires colour reproduction in the catalogue of a salon under FIAP Patronage.

III. SPECIAL ARRANGEMENTS FOR SALONS, which add the label “TRADITIONAL PHOTO” to the following sections: Open, Photojournalism, Travel, Series, Portfolios and Themes

Definition of “Traditional Photo”

A traditional photograph maintains the original single capture image content with minimal adjustments which should not alter the reality of the scene and should appear natural. Rearranging, replacing, adding to or removing any part of the original image except by cropping is strictly forbidden.

HDR (High Dynamic Range) and focus-stacking techniques, whether done in camera or post-capture, are strictly forbidden.